

RESOLUTIONS in MOTION

One copy of each Resolution being submitted must be POSTMARKED by **May 1, 2022**. If you have any questions, please contact Tess Cersovski or Essie Walker.

A written resolution is a document that contains an issue that a local court, state court, or committee wants all CDA members to be aware of and offer solutions to solve the issue. A Resolution is the act of [resolving](#) or determining upon an action or course of action. Working together with other court members on a resolution provides a variety of viewpoints which can complement each other's ideas. Because a resolution gives a special level of importance to a motion, it needs to be expressed formally in writing.

Before one starts to write a resolution, remember these important points: Be clear about what you want, understand why you want it, be specific about what you want, be committed to the outcome, and put it in writing. The *RESOLVED* statement(s) are written first followed by each *WHEREAS* point.

SUGGESTED FORM FOR RESOLUTIONS

WHEREAS, in this paragraph state the issue of concern; and
WHEREAS, continue with whereas statements for number of points needed; now therefore be it
RESOLVED, sum up action to be taken and if the purpose is grave, a second resolved might be in
order.

EXAMPLE

WHEREAS, there is a need for greater devotion to Blessed Virgin Mary; and

WHEREAS, Mary is the Mother of Jesus; now therefore, be it

RESOLVED, that The Memorare be prayed at each CDA Court Meeting for the intentions of all
Catholic Daughters members.

Submitted by: Name and number of Court

Date: Date of meeting at which resolution was passed

Regent: Signature of Regent

Contact Information: Email address and/or phone number

(Please note: the above is just a "fictitious" example and is not something that is being proposed at this convention.)

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